



## **ECSRHM Policy and Procedures.**

### **Financial Support for ECSRHM Residents**

ECSRHM will provide up to €1,000 or sterling equivalent to each ECSRHM Resident during the period of their residency to assist with their studies.

Items which may be claimed include:

- Travel and subsistence to attend conferences and training courses.
- Conference or training course fees.
- Reference books relevant to studies in small ruminant health management.
- Expenses, including purchase of laboratory tests or equipment, associated with carrying out research projects.

If clarification is required, please contact the current treasurer Ian Davies via email at [davies.barn@btinternet.com](mailto:davies.barn@btinternet.com) or to the ECSRHM Secretary at [ecsrhm.eu@gmail.com](mailto:ecsrhm.eu@gmail.com).

All claims must be submitted using the form 'expenses claim form' and must be countersigned by the supervisor of the resident.

In order to access this financial support, the Resident must be in good standing, i.e., all annual case logbooks and supervisor reports must be up to date with no unsatisfactory reviews by the Education Committee.

Each claim must also include a copy of receipts for items purchased. Claim forms and copies of receipts should be sent via email to [davies.barn@btinternet.com](mailto:davies.barn@btinternet.com)

Reimbursement will be via bank transfer:

Details required for payment are:

- Name of the bank account exactly as it appears on the account.
- IBAN / account number
- BIC/SWIFT/Sort code
- Name and address of the bank

*Approved by the ECSRHM Board – February 13, 2024*